



Public Utilities
Regulatory Authority
Equity in development

**APPLICATION FORM
FOR
PETROLEUM PRODUCTS SERVICE
LICENCE**



**APPLICATION FORM FOR A LICENCE FOR REGULATED PUBLIC
SERVICES IN PETROLEUM PRODUCTS**

(Please read the Guidelines before filling out this form)

NOTE: INCOMPLETE APPLICATION FORMS SHALL NOT BE CONSIDERED

IMPORTANT NOTE: Your licence application is **not complete** unless all requirements herein are received and all questions are answered.

1.0 TYPE OF LICENCE REQUIRED

		New	Renewal
1	Petroleum (Importation) Licence		
2	Petroleum (Bulk Storage) Licence;		
3	Petroleum (Retail) Licence;		
4	Petroleum (RE-Export) Licence		
5	Petroleum (Own Use Installation) Licence;		
6	Petroleum (LPG Wholesale) Licence		
7	Petroleum (Lubricant Importation) Permit		
8	Petroleum (Bulk Transport) Permit		
9	Petroleum Refining or Waste Oil Recycling		

2.0 PARTICULARS OF INTENDED APPLICANT/S

Name of Entity: Physical and Postal Address

Commercial Registration Number:

Registered Office Address:

Tax Identification Number (TIN)

Telephone:

Mobile:

Fax:

Email:

Website:

Name of CEO/Managing Director:

**Full Address for
Communication:**

Telephone:

Mobile:

Fax:

Email:

3.0 LEGAL STATUS OF APPLICANT/S

3.1 Indicate legal status of Applicant (Tick relevant option)

<input type="checkbox"/>	a. Sole proprietorship
<input type="checkbox"/>	b. Partnership
<input type="checkbox"/>	c. Public Limited Liability Company
<input type="checkbox"/>	d. Private Limited Liability Company
<input type="checkbox"/>	e. Other (please specify)

(Attach Certificate of Registration, Certificate of Incorporation, Memorandum and Articles of Association where applicable)

3.2 Name of Legal, Technical Person

Name of Legal Officers	1. Tel 2. Tel.
Name of Technical Officers	1. Tel 2. Tel

3.3 Name of Contact Person

Name of Contact Person:	
<i>Full Address for Communication:</i>	
<i>Telephone:</i>	
<i>Mobile:</i>	
<i>Fax:</i>	
<i>Email:</i>	

3.4 List and Particulars of Directors:

Controlling Parties/Shareholders Owning >10% of Issued Capital			
Name	Legal Status	Phone Number	Address

3.5 List and Particulars of Directors:

	Name	Address	Nationality	Country of Usual Residence	% Shareholding
1.					
2.					
3.					
4.					

(NOTE: PURA may independently verify with your bankers)

4.0 FINANCIAL STATUS OF APPLICANT

4.1 Share Capital of the applicant (Fully paid)

4.2 Loans

4.3 Please provide Certified Audited Financial Statements and Accounts for the last 3 years (or latest 3 years) prior to application.

4.4 Bankers and Financial References

Bankers

Name and Address of Bankers (including telephone and fax)

a. In The Gambia

Name	Address	Contact Person
1.		
2.		
3.		
4.		

b. Outside The Gambia

Name	Address	Contact Person
1.		
2.		
3.		
4.		

4.5 Other Important Referees on the Applicants Financial Status

Name	Address	Contact Person
1.		
2.		
3.		
4.		

4.6 Sources of Funding for the Proposed Project (Gambian Dalasi, D.000)

a. Share Capital contribution (specify foreign or local)

b. Loan capital (specify source and provide evidence)

c. Others (specify)

5.0 MAIN BUSINESS ACTIVITY OF APPLICANT

Please indicate what business activity the applicant is currently engaged in:

6.0 TECHNICAL CAPACITY AND EXPERIENCE

6.1 Technical and Industrial Competence of Applicant

Please provide detailed statement of applicant's technical and industrial competence and experience to undertake the proposed project. (Use additional sheets if necessary)

6.2 Describe technical and industrial support from external sources:

7.0 DESCRIPTION OF PROPOSED PROJECT / QUANTITY OF ANNUAL IMPORT

7.1 Please provide detailed description of intended project:

(Please attach the detailed feasibility study, Floor plans, building designs etc)

Note: Not applicable for Licence 1, 7, & 9

--

7.2 State Fuels to be imported or sold

Petrol <input type="checkbox"/>	Diesel <input type="checkbox"/>	Jet Fuel <input type="checkbox"/>	LPG <input type="checkbox"/>	HFO <input type="checkbox"/>	Premix <input type="checkbox"/>
--	--	--	-------------------------------------	-------------------------------------	--

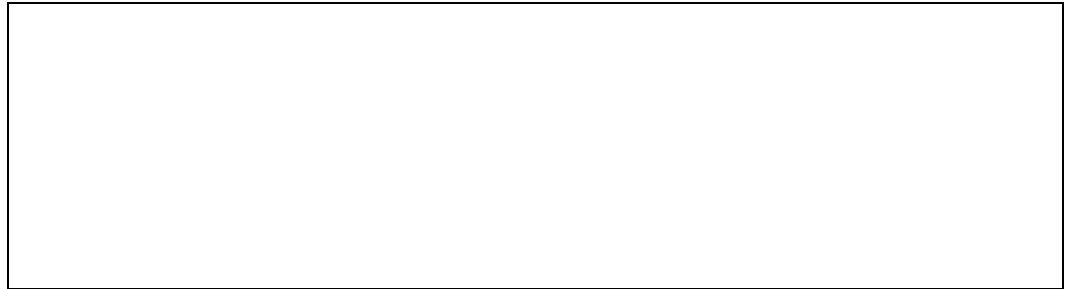
7.3 Project Site/Utilities

Project site (attach relevant map and/or a sketched engineering design of plant, Floor plans, building designs) and state whether there are access roads required):

For Petrol Retail Station Please list all existing or proposed sites including franchises and attach all relevant documents mentioned above

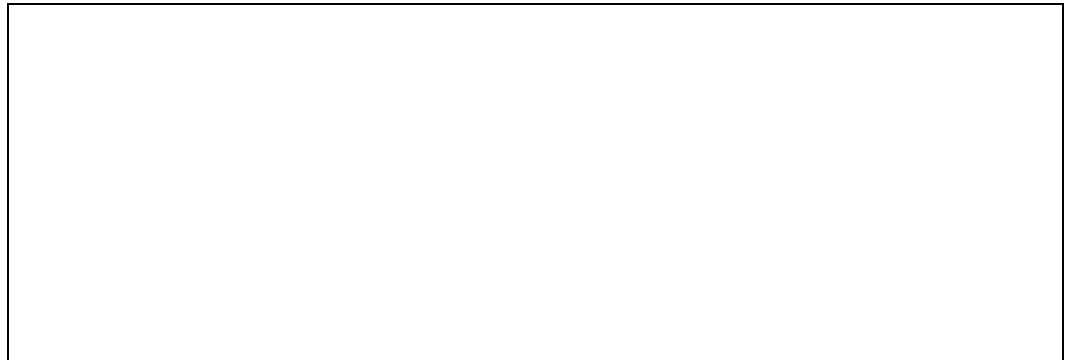
--

7.3 Technical aspects/design of the project

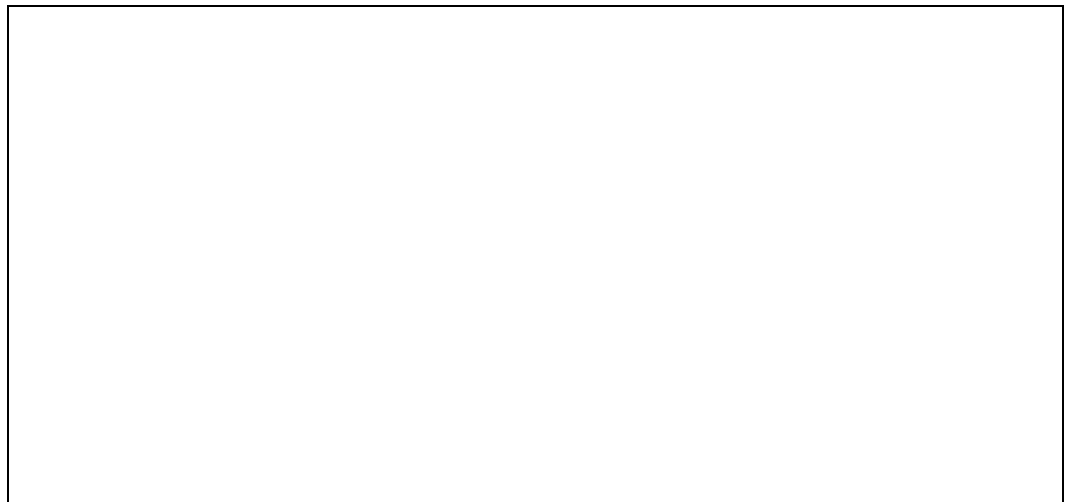


7.4 Capacity of Proposed Project

(AN ESTIMATED Amount of fuel that the facility can handle per yr):



7.5 Time Plan for Implementation of the Project



7.6 Land use at the Project Site (defining anything of environmental nature or an adjacent land)

7.8 Contact/consultations with local authorities: (Attach relevant documents):

7.9 State if there is need to access public and/or private land:

7.10 Specified Consents/Licences required from other public authorities to undertake project and their status (Attach relevant documents):

Consent Required and from whom	Description of Activity	Legal Provisions

8.0 IMPACTS OF THE PROJECT

8.1 Impacts on Socio economics

8.2 Impact on cultural heritage

8.3 Impact on environment

8.4 Impact on natural resources:

8.5 Impact on Wildlife:

8.6 Environmental Impact Assessment

Please attach the Environmental Impact Assessment Study and approval by the National Environmental Agency (NEA)

8.7 Any Other relevant Information (Use additional sheets if appropriate)

9.0 COMMERCIAL ASPECTS OF THE PROJECT

9.1 State intended market for services to be provided (tick all applicable)

<input type="checkbox"/>	a. National
<input type="checkbox"/>	b. Regional
<input type="checkbox"/>	c. Own Use / Industries
<input type="checkbox"/>	d. Agriculture / Fisheries / Marine
<input type="checkbox"/>	e. Other

9.2 State the regions (areas) from where fuel (s) will be sourced from

--

9.3 Applicants should attach any Agreement where applicable.

10.0 TARIFF CHARGES AND METHODOLOGY

10.1 Provide detailed proposed terms of supply, structure of tariff calculation and methodology. (Use additional sheets if necessary)

--

10.2 Provide detailed statement of total annual revenue requirements projected for first five years.

--

10.3 Indicate the planned investments in the first five years

10.4 Indicate the required rate of return

(In respect of items 10.1-4 above please attach a business plan).

11 DECLARATION BY THE APPLICANT:

The proposed project is not unlawful or contrary to the interest of The Gambia. I/we hereby declare that the details stated above are, to the best of my/our knowledge, true and correct.

Dated this _____ day of _____ 20__

11.1 AUTHORISED SIGNATURE/S AND SEAL OF APPLICANT/S

SEAL

11.2 Witness To Above Signatures

Name	Position	Signature

=====