



Public Utilities  
Regulatory Authority  
*Equity in development*

**APPLICATION FORM  
FOR  
WATER AND SEWAGE SERVICE  
LICENCE**



**APPLICATION FORM FOR A LICENCE FOR REGULATED PUBLIC SERVICES IN WATER AND SEWAGES SERVICES**

(Please read the Guidelines before filling out this form)

**NOTE: INCOMPLETE APPLICATION FORMS SHALL NOT BE CONSIDERED**

**IMPORTANT NOTE:** Your licence application is **not complete** unless all requirements herein are received and all questions are answered.

**1.0 TYPE OF LICENCE REQUIRED (tick all applicable)**

<input type="checkbox"/> <input type="checkbox"/>	<b>WATER SERVICE LICENCE</b>
<input type="checkbox"/> <input type="checkbox"/>	<b>SEWAGE SERVICE LICENCE</b>

**2.0 PARTICULARS OF INTENDED APPLICANT/S**

<b>Name of Entity: Physical and Postal Address</b>	
<b>Commercial Registration Number:</b>	
<b>Registered Office Address:</b>	
<b>Tax Identification Number (TIN)</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Fax:</b>	<b>Website:</b>
<b>Email:</b>	
<b>Name of CEO/Managing Director:</b>	
<b>Full Address for Communication:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Fax:</b>	
<b>Email:</b>	

**3.0 LEGAL STATUS OF APPLICANT/S**

**3.1 Indicate legal status of Applicant (Tick relevant option)**

<input type="checkbox"/>	a. Sole proprietorship
<input type="checkbox"/>	b. Partnership
<input type="checkbox"/>	c. Public Limited Liability Company
<input type="checkbox"/>	d. Private Limited Liability Company
<input type="checkbox"/>	e. Cooperative Society
<input type="checkbox"/>	f. Other (please specify)

(Attach Certificate of Registration, Certificate of Incorporation, Memorandum and Articles of Association where applicable)

**3.2 Name of Legal, Technical Person**

<b>Name of Legal Officers</b>	1. .... Tel ..... 2. .... Tel. .....
<b>Name of Technical Officers</b>	1. .... Tel ..... 2. .... Tel .....

(Attach Certificates of Good Character from the Police)

### 3.3 Name of Contact Person

<b>Name of Contact Person:</b>	
<i>Full Address for Communication:</i>	
<i>Telephone:</i>	
<i>Mobile:</i>	
<i>Fax:</i>	
<i>Email:</i>	

(Attach Certificates of Good Character from the Police)

### 3.4 List and Particulars of Directors:

<b>Controlling Parties/Shareholders Owning &gt;10% of Issued Capital</b>			
<b>Name</b>	<b>Legal Status</b>	<b>Phone Number</b>	<b>Address</b>

**3.5 List and Particulars of Directors:**

	Name	Address	Nationality	Country of Usual Residence
1.				
2.				
3.				
4.				

(NOTE: PURA may independently verify with your bankers)

**4.0 FINANCIAL STATUS OF APPLICANT**

**4.1 Share Capital of the applicant (Fully paid)**

**4.2 Loans**

**4.3 Please provide Certified Audited Financial Statements and Accounts for the last 3 years (or latest 3 years) prior to application.**

#### 4.4 Bankers and Financial References

##### Bankers

Name and Address of Bankers (including telephone and fax)

a. In The Gambia

<b>Name</b>	<b>Address</b>	<b>Contact Person</b>
1.		
2.		
3.		
4.		

b. Outside The Gambia

<b>Name</b>	<b>Address</b>	<b>Contact Person</b>
1.		
2.		
3.		
4.		

#### 4.5 Other Important Referees on the Applicants Financial Status

<b>Name</b>	<b>Address</b>	<b>Contact Person</b>
1.		
2.		
3.		
4.		

**4.6 Sources of Funding for the Proposed Project (Gambian Dalasi, D.000)**

a. Share Capital contribution (specify foreign or local)

b. Loan capital (specify source and provide evidence)

c. Others (specify)



**5.0 MAIN BUSINESS ACTIVITY OF APPLICANT**

Please indicate what business activity the applicant is currently engaged in:

**6.0 TECHNICAL CAPACITY AND EXPERIENCE**

**6.1 Technical and Industrial Competence of Applicant**


Please provide detailed statement of applicant's technical and industrial competence and experience to undertake the proposed project. (Use additional sheets if necessary)

**6.2 Describe technical and industrial support from external sources:**

**7.0 DESCRIPTION OF PROPOSED PROJECT**

**7.1 Please provide detailed description of intended project:**

(Please attach the detailed feasibility study)



**7.2 Project Site/Utilities**

Project site (attach relevant maps (a sketched engineering design of plant and a sewerage flow chart) and state whether there are access roads required):

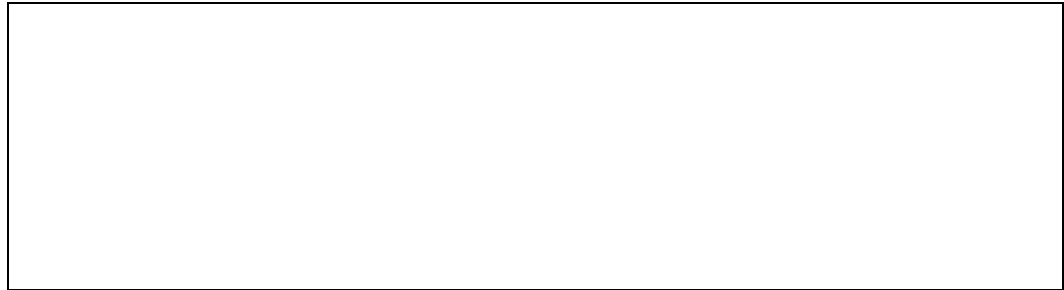


**7.3 Technical aspects/design of the project**



**7.4 Capacity of Proposed Project**

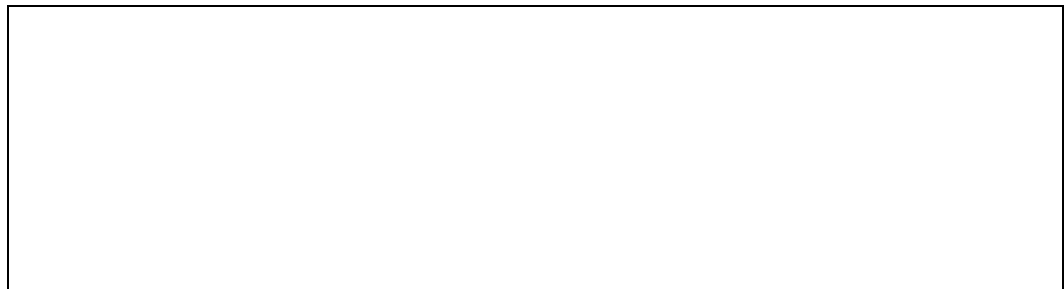
(An estimated amount of water/sewage that the plant can handle) ):

A large, empty rectangular box with a thin black border, intended for providing the estimated amount of water/sewage that the plant can handle.

**7.5 Time Plan for Implementation of the Project**

A large, empty rectangular box with a thin black border, intended for detailing the time plan for the implementation of the project.

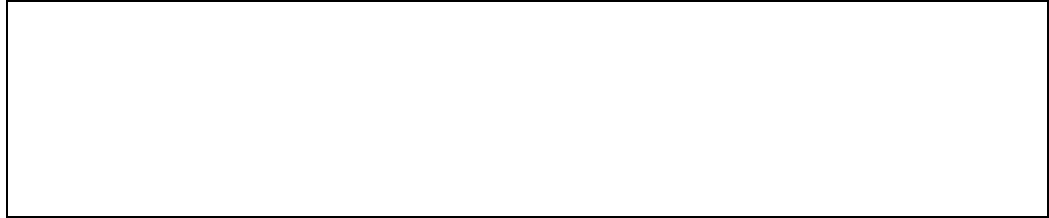
**7.6 Land use at the Project Site ( defining anything of environmental nature or an adjacent land)**

A large, empty rectangular box with a thin black border, intended for describing the land use at the project site and any adjacent land.

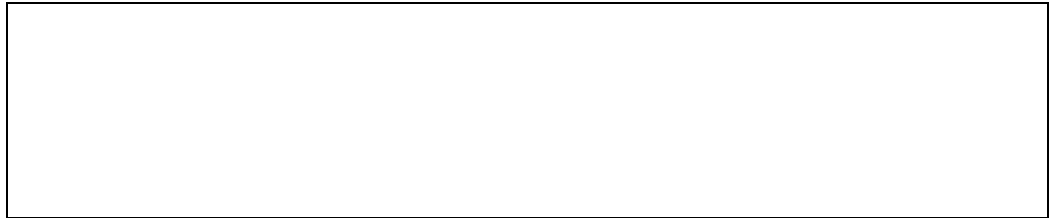


**8.0 IMPACTS OF THE PROJECT**


**8.1 Impacts on Socio economics**



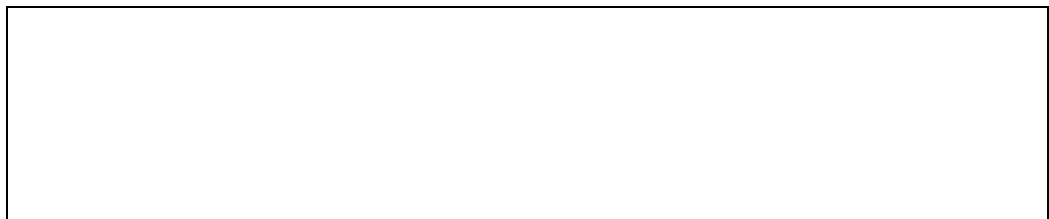
**8.2 Impact on cultural heritage**



**8.3 Impact on environment**



**8.4 Impact on natural resources:**



**8.5 Impact on Wildlife:**

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**8.6 Environmental Impact Assessment**

Please attach the Environmental Impact Assessment Study and approval by the National Environmental Agency (NEA)

**8.7 Any Other relevant Information** (Use additional sheets if appropriate)

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**9.0 COMMERCIAL ASPECTS OF THE PROJECT**

**9.1 State intended market for services to be provided (tick all applicable)**

<input type="checkbox"/>	a. Domestic/Households
<input type="checkbox"/>	b. Hotels
<input type="checkbox"/>	c. Industries
<input type="checkbox"/>	d. Agriculture
<input type="checkbox"/>	e. Others specify.....

**9.2 State the regions (areas) to which water/wastewater will be sourced from**

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**9.3 Applicants should attach any Agreement with utilities where applicable.**

**10.0 TARIFF CHARGES AND METHODOLOGY**

**10.1 Provide detailed proposed terms of supply, structure of tariff calculation and methodology. (Use additional sheets if necessary)**

**10.2 Provide detailed statement of total annual revenue requirements projected for first five years.**

**10.3 Indicate the planned investments in the first five years**

**10.4 Indicate the required rate of return**

(In respect of items 10.1-4 above please attach a business plan).

**11 DECLARATION BY THE APPLICANT:**

The proposed project is not unlawful or contrary to the interest of The Gambia. I/we hereby declare that the details stated above are, to the best of my/our knowledge, true and correct.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

**11.1 AUTHORISED SIGNATURE/S AND SEAL OF APPLICANT/S**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SEAL**

**11.2 Witness To Above Signatures**

Name	Position	Signature